**Minutes of the PA General Assembly 19/10/2021, 6pm, ABIS gym**

**Present:**

Chairwoman: Elisabeth Zahlbruckner

Deputy Chairwoman: Giselle Nasser

Deputy Chairwoman: Vera Doppler B.A.

Secretary: Dr. Evi Ehrenreich

Treasurer: Mag. Chrissie Meyer

First auditor: Univ.-Prof. Dr. Michael Tumpel

Second auditor: Christian Hell is excused due to illness.

Christian Hell (second auditor) was excused due to illness.

Principal of ABIS: Gabrielle Untersperger

**Parents: see attendance list**

**Agenda:**

1. Welcome
2. Report of the chairwoman
   1. School year 2020/21
   2. Application for membership in the Parents' Association
3. Report of the treasurer about income and expenses
4. Report of the auditors and discharge of the board of directors
5. Presentation of the parents' association teams
   1. Fruit basket f. Welcome to PA
   2. Healthy snack
   3. Yearbook
   4. Special Events
   5. D.O.G.S.
6. Membership fee 2021/22
7. Treatment of submitted motions (please send in writing by October 11th, 2021 at the latest to elisabeth.Zahlbrucknergmail.com)
8. New election of the board
9. Election proposal:

Chairwoman: Elisabeth Zahlbruckner

Deputy Chairwoman: Giselle Nasser

Deputy Chairwoman: Vera Doppler B.A.

Secretary: Dr. Evi Ehrenreich

Treasurer: Mag. Chrissie Meyer

First auditor: Univ.-Prof. Dr. Michael Tumpel

Second auditor: Mag. Christian Hell

1. Miscellaneous

**Slide 1: new parents association Logo**

**Slide 2: Video (see PA video on the homepage)**

**Slide 3: Elisabeth Zahlbruckner**

Dear Parents, a warm welcome to our Parents Association General Meeting. For those, who do not know me, my name is Elisabeth Zahlbruckner. I am a mum of three girls, my youngest is still in ABIS, in MYP 4.

My journey with the PA started in 2009, when my oldest daughter joined first grade. ABIS grew and so did the tasks, events and activities of the PA. Since then I serve as the head of the Parents Association.

The PA was officially registered as an association in April 2020. And due to Corona today is our first Parents Association General Meeting. For your info the PA General Meeting will be an annual meeting.

A general meeting has three main purposes. First to inform you, dear parents, about things we did, planned activities and inform you about the main expenses of the PA. Second , we will be able to vote to confirm the PA´S board, decide amendments and agreements and third we want to motivate you to actively contribute to our team.

**Slide 4: Giselle Nasser**

Dear parents,

I would like to Welcome you to our Parents Association General Meeting!

Let me introduce myself to those of you who do not know me.

My name is Giselle Nasser, I was born in Colombia and grew up in the United States.

My son is Sebastian he is now in 4th grade. My husband is from Austria and three years ago we decided to give Austria a try, then we found ABIS and decided to stay.

Since then I have been an active part of the Parents Association.

For me ABIS has become a second family. Just as many of you, I am an expat, and having the support of this community has been priceless. Being in a different country, with a different language and cultures is not easy, but having the love of everyone in this school has made it much easier for me. I hope that it has been the same for you.

I have never experienced such sense of community as I have experienced with ABIS parents. We are here for each other in every way, from a doctor’s referral, to “what are we doing after school “? or maybe just a simple coffee in the morning….this is what the PA is about.

This past year has been a hard one for all of us, specially our children. The pandemic didn’t allow for our events to take place, but we still found some ways, in which to support our children, our teachers and our school.

Here are some of examples of what the PA was able to accomplish this past year….

**Slide 5: Giselle Nasser**

NEW LOGO, NEW IMAGE NEW LOOK

With the Help of an amazing mom we created a New Logo, giving us a new Image, and a new fresh and modern look, lots of research went into deciding the font, shape and colors that make it up.

NEW SCHOOL WEAR

We were able to expand this new look with different options, including many colors and variety of products.

FIRST DAY AT OUR NEW BUIDING EVENT

Being able to come back to school after home schooling was an amazing feeling! We welcomed all of our kids with a welcome bag reflecting our school spirit!

TEACHERS SCHOOL WEAR

We were also happy to be able to provide all our teachers with a T-shirt and a Hoodie from our new “School Wear “ collection ;).

PRESENTS FROM NIKOLAUS

Each homeroom teacher was able to buy a gift for their class from Nikolaus!

FRUIT BASKET AT THE “DONAU LOOP”

We were happy to support this event by providing a table where the kids would find a “buffet of fresh fruit” after their amazing race.

BAKE SALE

With the generous and delicious donations of so many parents, we had an amazing Bake Sale were we raised enough to complete the amount needed to pay for the wonderful cement games and creations on our courtyard.

TEACHER APPRECIATION DAYS

We had a beautiful and delicious brunch and small gifts to show our appreciation for all our teachers on the first day.

BUFFETT AT GRADUATION

So thrilled to be able to support our first “graduating” class.

The PA sponsored a beautiful buffet, giving the opportunity to one of our very talented parents to showcase her talent and business.

YEARBOOK

We would like to thank our amazing year book Team our Mom and teacher Meghan Jones and Evi for their amazing and hard work all throughout the year to give us this beautiful book, for our children to cherish all their memories.

**Slide 6: Chrissie Meyer**

Ladies and gentlemen, my name is Chrissie Meyer and I am the treasurer of the PA.

I want to show you the main expenses and the main sources of income.

**Expenses (rounded figures)**

* Yearbook invoice: € 5,200
* Welcome bags for all PYP and MYP students on 1st day in new building: : € 3,800
* Gym equipment: € 2,600
* Staff School wear: € 1,500
* Nikolaus: € 400
* Carnival: € 400
* Poetry Slam Workshop MYP: € 350
* Photographer on 1st day in new building: €250

**Slide 7: Chrissie Meyer**

**The sources of income are:**

* No membership fees were collected due to Corona
* Yearbook sale: € 5,500
* Yearbook sponsoring: € 1,200
* Bakesale fundraiser: € 900

**Slide 8: Chrissie Meyer**

**Now I show you the “treasurer´s report ”, that need approval according to Austrian law.**

**All expenses were allocated to the purpose of the Association in accordance to the Articles of the Association.**

**Ausgangspunkt dieses Kassaberichtes ist ein Guthaben von EUR 8 712,91 .- ersichtlich aus dem Kontoauszug *per 31. März 2020.***

**Insgesamt stehen im Prüfungszeitraum**

**Einnahmen von EUR 6 780,71,- Ausgaben von EUR 12 920,46,- gegenüber, wodurch sich der o.a. Anfangssaldo um EUR 6 139,75 ,- auf EUR 2 573,16 ,- per 31.Dezember 2020**

**Slide 9 : Elisabeth Zahlbruckner**

Now let me explain, what is new in the 21/22 school year.

**We propose as a membership 100€ per child.**

It includes our healthy snack 30€, twice a month for one year, the yearbook 35€ and then 35€ we calculate for events.

T**he membership will increase to 165€ for two children.** It includes healthy snack and the event contribution for each child, but still one year book per family.

But please feel free to order an additional yearbook for 35€.

If you are in need of financial support, please contact me directly. We will provide it on special cases. We will handle this with trust and confidence.

**According to our articles of association we have to sign a declaration for our PA Membership.**

Tomorrow we will pass on the document and the payment instructions to your child via Toddle.

**According to Austrian law our auditors have to give a report on their findings on the accounts of the year 2020. I ask our auditors Michael Tumpel and Christian Hell for their report.**

**Christian Hell is excused due to illness.**

**Slide 10: Auditors**

**Michael Tumpel and Christian Hell give their qualified opinion and request to amend the accounting year to the schoolyear.**

**Slide 11: Elisabeth Zahlbruckner**

**We have now finished the reporting session about the year 2020 and before we give you an outlook about this recently started school-year we need - according to the Articles of Association and Austrian law - to make decisions by vote now.**

**There were no motions tabled until the 11th of October 2021.**

**The PA Board kindly asks to add one item to our Agenda today : Amendments to the Articles of Association**

**The General Assembly agreed in an unanimous decision in favour.**

**The General Assembly**

* **received the reports of the PA board and auditors and**

**shall now**

* **release the PA board from any liability**
* **agree on the amendments of the Articles of the Association**
* **elect the PA board members**
* **agree on the membership fees**

**According to the Articles of Association the General Assembly has voting power regardless of the number of present members.**

**Elections and votes at the General Assembly shall be by simple majority.**

**We come to the votes now:**

**Slide 12: Elisabeth Zahlbruckner**

1. **I do ask: Does the General Assembly release the Parents' Association Board Members of all liability?**

**The General Assembly agreed in an unanimous decision in favour.**

**Slide 13: Elisabeth Zahlbruckner**

1. **A) According to Articles of Association the accounting year is identical with the calendar year and ends with December 31st. We would like to amend the accounting year to the school year with August 31st as end.**

**B) The articles of the Association provide one deputy chairperson on the PA board. Due to the growing workload we request that the articles of association be amended to add a second deputy chairperson.**

**I do ask: Does the General Assembly agree on the amendment of the accounting year and the second deputy on the board of the Parents' Association?**

**The General Assembly agreed in an unanimous decision in favour.**

**Slide 14: Elisabeth Zahlbruckner**

1. **The candidates for Board Functions are the same as now, in addition to Vera Doppler as new member.**

**Slide15: Elisabeth Zahlbruckner**

**The election proposal is**

**Chair: Elisabeth Zahlbruckner**

**Deputy Chair: Giselle Nasser**

**Deputy Chair: Vera Doppler**

**Secretary: Evi Ehrenreich**

**Treasurer: Chrissie Meyer**

**First auditor: Michael Tumpel**

**Second auditor: Christian Hell**

**The function period for the new team is 2 years .**

**I do ask: Does the General Assembly accept the proposal and elect the candidates.**

**The General Assembly agreed in an unanimous decision in favour.**

**Slide 16: Elisabeth Zahlbruckner**

1. **Now we have to decide on the proposed membership fees:**

**I do ask: Does the General Assembly agree on the proposal**

**The General Assembly agreed in an unanimous decision in favour .**

**We all thank you for your trust and support and are very much looking forward to a great collaboration with you in favour of our kids at ABIS.**

**Slide 17: Elisabeth Zahlbruckner**

**What are our plans for this 2021/2022 school year?**

We would like to continue traditions like the fruit basket. We found a perfect solution with a partner called Bioobst OÖ. They deliver weekly on Monday around 25 kg apples in Bio quality. Agrar Markt Austria sponsors this project with 50%.

We will keep sponsoring presents for Nikolaus, Faschingskrapfen, the welcome bags for the new students and a set of school wear for the new school Teachers and staff in dark green.

In addition we are planning many events, activities and fun stuff for our kids.

**Slide 18: Elisabeth Zahlbruckner**

The major work of our PA is done through Teams. They are all really experts in their field and bring up wonderful ideas.

**Slide 19: Elisabeth Zahlbruckner**

This is our amazing Healthy Snack team.

**Livia and Leza**

They prepare the healthy snack every other week to show our kids the benefits of healthy eating. The snack consists of fresh sliced fruits and vegetables, fresh bread with butter, hummus or fresh cheese and the delicious Müsli. The fruits and vegetable are in bio quality and locally produced.

**Slide 20: Magdalena Huethmair and Anna Nelar**

Another team is our Special Events team, led by Ana and Maggie.

Anna Nellar (starts with introducing herself: Czech, kids- Olivia 4A, Lukas 2A, Tomas ELC) Magdalena Hüthmair (Austrian, Kids- Maxi 1A, Lilly ELC, new in school)

We are excited to be part of the Special Events Team within the Parent Association & to work alongside ABIS Staff to engage as a school Community - bringing together parents, students and their teachers to strengthen the bond by making memories outside of the classroom.

Events planned throughout the year:

Halloween Parade: first school event to happen post COVID Cancellations & we were thrilled to see so many registrations. Due to bad weather It was moved to the 21.10 afternoon. Inviting students and their family to spend a fun afternoon outside of school by getting dressed up and displaying their costumes in form of a Parade/ there will also be an annual teacher costumes contest & pumpkin decorating contest or similar activity for the children to engage in.

Second Love Market: on the 6th of nov we are planning our first flea market for gently used kids related items, primarily winter items. . Families have the opportunity to rent a space in the courtyard to sell their items, this will be a great shopping opportunity for All families, especially expat families that might be in need for winter gear. There will also be a PA table selling donated uniforms - Important Note. This is meant as a shopping event only - there will be no other activities (ie.food or drinks) planned.

Winter Wonderland: This is probably the biggest event organized by the PA, inviting everyone to come together to embrace this magical time of year. In the past there were Stalls selling crafts, gifts, cookies, chestnuts etc. (maybe more info from Giselle?) this year taking place on the 10th of dec.

Dance Party: This is an event for students only. It will take place inside of school and is set for the 10th of February as a Carnival Dance Party with PYP in the afternoon and MYP in the evening.

Walkathon: A great opportunity for the students to come together in celebrating physical activity in form of a Sport Fundraiser/ Date to be defined

Summer Party/ International Day: Last Event of the school year, where we come together to celebrate the internationality & diversity of our student body / Date tbd

As you can see we have a lot of great events lined up for your children and you as family, we hope to have many of you on board as volunteers to help with these projects.

Please approach us at any time (via Email, whatsapp, or infront of school doors at pick up - we are always happy to chat with you) and rest assured that we are in need of any kind of skill you might have (graphic design, photography, florist, It specialist/crafting/baking etc.- really everyone in our volunteer pool is greatly appreciated & does not mean you have to dedicate a lot of your time - even just helping out for 1 or 2 hours during events or for event preparation goes a long way for us as Special Events team.

Halloween and Carneval are no Fundraisers.

**Slide 21: Tanja Chai**

Introduction of the Welcome to PA Team.

**Slide 22: DOGS**

Introduction of dogs.

**Slide 23: Evi Ehrenreich**

Paperwolves was founded in early 2020, aiming to create a place for our pupils to express themselves by writing. While the Yearbooks of 2019/2020 and 2020/2021 are the first visible results of Paperwolves, we are actually aiming to create a student-led press, with different formats for them to express their thoughts and feelings and report about daily school life. This might be done in a blog, by a Newsletter, by Paperwolves Info-boards to broadcast short term events like bake sales or poetry competitions. And of course via our Yearbook. We are very lucky to have a professional Photographer at ABIS, who joined Paperwolves this school year, and who will share his expertise about reporting by pictures. We are also looking for Parents with expertise in journalism, writing, editing or any other form of the written word, to support our kids in their journey of writing. If you are interested, please approach one of us, we are looking forward to you!

**Slide 24: Vera Doppler**

Vera explains the new homepage and how to sign up as helpers for the PA Teams.

Thanks everyone for being with us!