



## **PYP Teaching Assistant**

The Teaching Assistant's primary role is to enhance the learning of our students, and the candidate must therefore have relevant experience and qualifications. We emphasize personal qualities, as you will become a part of our positive team. We are looking for a dedicated teaching assistant to work under the direction of the classroom teacher to facilitate the learning and teaching in the classroom.

### **General Description**

A Teaching Assistant will:

- Have a high level of fluency and accuracy in both spoken and written English
- Have good communication skills and excellent literacy and numeracy skills
- Have a professional approach to all tasks
- Be able to take direction from teachers
- Be flexible
- Be a positive role model to the students
- Have experience working with children in an educational setting
- Have experience working with children as well as a desire to support pupils to reach their full potential knowledge of one-to-one work, group work, and whole class support.

### **Key Tasks and Responsibilities:**

- Working inside and outside the classroom with groups of students under the supervision of the teacher, across a range of abilities.
- Observing individuals and groups of children, reporting back to teaching staff on progress and developmental needs.
- Carrying out specific work tasks allocated by the teacher, including making and preparing materials for lessons.
- Participating in record-keeping, filing and student assessments.
- Helping with displays within the classroom and around the school.



- Preparing and maintaining equipment and materials.
- Assisting students that are unwell and providing comfort and care for minor accidents.
- Setting up and maintaining the safety and cleanliness of the classroom areas both inside and outdoor.
- Assisting in the supervision of students outside the classroom, including the playgrounds and on visits outside the school premises.
- To undertake other relevant duties allocated at the discretion of the classroom teacher.
- To attend appropriate staff meetings and professional learning sessions as required.
- Good IT skills would be desirable.